

Brookings PROPERTY MANAGEMENT

RENTAL APPLICATION

Today's Date: _____ Occupancy Date Desired: _____
Rental Address Shown: _____

APPLICANT'S PERSONAL INFORMATION

Last Name: _____ First: _____ Middle: _____
Birthdate: _____ Driver's License/ID Number/State: _____
Social Security #: _____ Email address: _____
Current Phone _____

Additional Occupants (List every occupant name and their relationship below, including children)

Do you have renter's insurance? _____
Have you ever broken a lease? _____ Have you ever refused to pay rent for any reason? _____
Have you ever been evicted or asked to leave a rental unit? _____ Ever filed for bankruptcy? _____
Ever been convicted of a crime? ___ Will you give us permission to do a criminal background check? ___
Currently have any utilities in your name? _____ Currently have phone service in your name? _____
Is there anything to prevent you from placing utilities or phone in your name? _____
Do you know of anything or any reason which may interrupt your ability to pay rent? _____

INCOME HISTORY

Applicant's current employment status:
Full-time _____ Part-time (less than 32hrs) _____ Student _____ Retired _____ Self-employed _____
Unemployed _____ Other _____

Primary source of employment:

Applicant employed by: _____ Supervisor's name: _____
Average Weekly hours: _____ How long at they place of employment? _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Position: _____ Salary: _____
Please indicate Weekly, Bi-Weekly, Monthly, or Annual Average Take home: _____

Additional Employment

Employed by: _____ Supervisor's name: _____
Average Weekly hours: _____ How long at they place of employment? _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Position: _____ Salary: _____
Please indicate Weekly, Bi-Weekly, Monthly, or Annual Average Take home: _____

VEHICLES

Number of vehicles on property? _____ Valid registration & inspection? _____
Do you have any commercial vehicles, _____ RV, campers, boats or motorcycles? _____
Vehicle 1-make/model/color/year _____
Please note, only cars on application are authorized to be on premises.
Plate number _____ State _____

Vehicle 2-make/model/color/year _____
Please note, only cars on application are authorized to be on premises.
Plate number _____ State _____

RESIDENCE HISTORY

Present Street Address _____
City _____ State _____ Zip _____
Dates lived at this address? _____ Own ____ Rent ____ Occupy ____
How many pets did you have? ____ Type _____
Name of present landlord/owner/mortgage company: _____
Address of present landlord/mortgage company: _____
Landlord's phone: _____ Monthly payment: _____
Reason for moving: _____ Is your rent/mtg current? _____
Number of late payments _____ Security Deposit Amount currently held by landlord? _____

I give my present landlord and past landlords permission to release my landlord reference information:

Applicant Signature: _____

PERSONAL/PROFESSIONAL REFERENCES

Character/Personal reference:
Name _____
Address _____
City _____ State _____ Zip _____
Relationship? _____ How long? _____ Phone _____

Professional reference:
Name _____
Address _____
City _____ State _____ Zip _____
Relationship? _____ How long? _____ Phone _____

Emergency Contact:
Name _____
Address _____
City _____ State _____ Zip _____
Relationship? _____ How long? _____ Phone _____

Do you give owner or manager permission to contact references listed above both now and in the future for rental consideration or for collection purposes should they be deemed necessary? _____

THANK YOU!

Thank you for completing an application to rent from us. Please sign below. Please note that a completed application requires submission of the following which will be copied and attached to this application: ___ Driver's License or Sheriff's picture ID. Note: a copy of such ID will be attached to the lease at lease signing.

By signing below, applicant hereby represents all information on this application is true, complete, and hereby authorizes annual verification of information, references, and credit history for continual rental consideration or for collection purposes should that become necessary.

Applicant acknowledges this application will become part of the lease agreement when approved. If any information is found to be incorrect, the application will be rejected and any subsequent rental agreement becomes void. False and misleading statements will be sufficient reason for immediate eviction and loss of security deposit.

All agents of Brookings Property Management, Inc. represent the owner in this and any other transaction.

Applicant's signature: _____ Date: _____